

## Appendix 2A

### Local Government (Miscellaneous Provisions) Act 1982

#### Application For A Street Trading Consent

(Please see map to ensure you send this form to the correct authority)

Please read the Council's Street Trading Policy before completing and submitting this form. The Policy will apply to you whether you have read it or not.

This form will not be processed unless accompanied by the relevant fee and all the required documents.

	1 <sup>st</sup> APPLICANT	2 <sup>nd</sup> APPLICANT (if applicable)
<b>TITLE</b>		
<b>FORENAME</b>		
<b>SURNAME</b>		
<b>ADDRESS</b>		
<b>POSTCODE</b>		
<b>DATE OF BIRTH</b>		
<b>TELEPHONE NO.</b>		
<b>MOBILE NO:</b>		
<b>E-MAIL ADDRESS</b>		
<b>WHAT IS YOUR NATIONALITY?</b>		
<b>DO YOU HAVE THE LEGAL RIGHT TO LIVE AND WORK IN THE UK?</b>  Please answer Yes/No and if No please provide details  <b>N.B you may be asked to provide evidence of your right to live and work in this country.</b>		
<b>HAS A CONSENT BEEN ISSUED TO YOU PREVIOUSLY?</b>  Please answer Yes/No and if No please provide details and state date of issue and reference number		

<p><b>HAS A CONSENT ISSUED TO YOU BEEN REVOKED?</b></p> <p>Please answer Yes/No if Yes please state date and reason for revocation</p>		
<p><b>HAS A CONSENT ISSUED TO YOU BEEN SURRENDERED?</b></p> <p>Please answer Yes/No and if Yes please state date and reason for surrender</p>		
<p><b>HAVE YOU EVER BEEN CONVICTED OF ANY CRIMINAL OFFENCE?</b></p> <p>Please answer Yes/No and if Yes please state particulars in box opposite (if more than 1 offence please set the details required out on a separate sheet and attach it to your application</p> <p>Date:</p> <p>Court:</p> <p>Offence:</p> <p>Result:</p> <p><b>N.B Spent convictions, as defined in the Rehabilitation of Offenders Act 1974, should not be listed</b></p>		
<p><b>HAVE YOU BEEN CAUTIONED IN CONNECTION WITH ANY CRIMINAL OFFENCE?</b></p> <p>Please answer Yes/No and if Yes please provide details of the offence(s) for which the caution(s) were issued</p>		
<p><b>ARE YOU THE SUBJECT OF ANY PENDING CRIMINAL INVESTIGATION?</b></p> <p>Please answer Yes/No and if Yes please provide details of this investigation including the probable date of outcome</p>		
<p><b>TRADING NAME (IF APPLICABLE)</b></p>		
<p><b>DATE TRADING IS TO COMMENCE (or dates of trading if Daily Consent Required days)</b></p>		

<p><b>PERIOD OF CONSENT REQUIRED</b></p> <p>Daily Consent (up to 2 consecutive days)  Daily Consent (3 or more days)  Quarterly Consent  Half-yearly Consent  Annual Consent</p>	<p>Please select one</p> <p><input type="checkbox"/> please state number of days required <input type="checkbox"/></p> <p><input type="checkbox"/> please state number of days required <input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>
--	--

Please complete this table for the location or route from which you will trade  
N.B. A separate Consent will be required for each pitch or route traded

**NORMAL TRADING TIMES**

Please note if you intend to trade in hot food and drinks between 11:00pm and 05:00am or alcohol at any time, you will probably need a licence/authorisation under The Licensing Act 2003 – please contact the Licensing Service for advice on obtaining one

Day	Start	Finish	
<b>Mon</b>			<p>If trading is to take place over a route e.g. balloon seller then please give route</p> <p>State any seasonal variation to standard times (if there is no entry here then the standard times apply throughout the period of the consent)</p> <p>Non standard timings e.g. Bank Holidays.</p>
<b>Tue</b>			
<b>Wed</b>			
<b>Thur</b>			
<b>Fri</b>			
<b>Sat</b>			
<b>Sun</b>			

<p><b>TYPE AND SIZE OF TRADING UNIT</b> e.g. stall, wagon, van (if any)</p> <p>Please state the exact type and construction of the Trading Unit and its dimensions.</p> <p>Is the Trading Unit fitted with wheels, i.e. is it mobile?</p> <p>If yes, is it to be moved at the end of each trading day?</p>	<p>(Insert details)</p> <p>YES/NO</p> <p>YES/NO</p>
<p><b>LOCATION OF TRADING:</b></p> <p>State the exact site (or sites if more than one) required, e.g. what part of St Mary's Street, Chard and the approximate distance from nearest road for each site</p> <p>If the Trading Unit is mobile, is it intended that trading will take place at more than one location?</p>	<p>(Insert details)</p> <p>YES/NO (if yes please complete the location timetable which follows for each location)</p>
<p><b>TYPE OF TRADING PROPOSED</b> e.g. craftwork, flowers, fruit and vegetables, hot food, cold food</p> <p>If you intend to operate a food trading business please state with which local authority you are registered? Please provide full contact details at the authority and your registration number</p> <p>If none then you will need to be registered with the local authority before your application for Street Trading can be processed</p>	<p>Please insert the details for this section</p>
<p><b>CONSENT FEE PAYABLE (INNER ZONE)</b></p> <p>Daily Rate - £13 per day (casual rate)</p> <p>Daily *Discounted Rate - (full week trading only) - £11 per day</p>	<p>For daily rate please enter the number of days and multiply by the relevant rate</p> <p>Multiplied by <input type="checkbox"/> days required equals £</p> <p>Multiplied by <input type="checkbox"/> days required equals £</p>

<p><b>CONSENT FEE PAYABLE (OUTER ZONE) - see guidance for advice and ready reckoner for fees)</b></p> <p>Daily (undiscounted) Rate - £13 per day (casual rate)</p> <p>Daily *Discounted Rate -(3 or more days per week) - £11 per day</p> <p>Quarterly *Discounted Rate - £500</p> <p>Half yearly *Discounted Rate - £900</p> <p>Annual *Discounted Rate - £1600</p> <p>Instalment Option (for the Annual Discounted Rate only and at the Council's discretion)</p> <p>Direct Debit mandate enclosed (Please ensure you complete and sign in full)</p> <p>The first month instalment must be paid by cheque or cash and accompany this application.</p> <p>* see Guidance for the rules on discounted rates</p>	<p>For daily rate please enter the number of days and multiply by the relevant rate</p> <p>Multiplied by <input type="checkbox"/> days required equals £</p> <p>Multiplied by <input type="checkbox"/> days required equals £</p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/> the first month's instalment (£ ) enclosed</p>
---	--

**DECLARATION**

I/We declare that the information supplied above and that accompanies this application of a street trading Consent, is to the best of my knowledge accurate, true, and up-to date and I/we undertake to notify you, immediately, if any of the above matters change. In particular, I/we will inform you, forthwith, if arrested, cautioned, charged or convicted of any offence.


I/We agree to pay the relevant fees for the period of the Consent. If the Consent is surrendered and it was subject to a discounted rate, this discount will no longer apply and I/we agree to pay the council any monies due in accordance with the nearest undiscounted fee payable for the period of trading.

I/We understand that any grant of Consent, under the above mentioned Act, will not remove my/our responsibility to obtain all other permissions, consents, licences, etc that may be necessary before undertaking the proposed street trading activity; to pay any other fee, expense, fine, charge etc required in connection with the Consent and to meet the full requirements of the law in general.

I/We understand that any Consent granted may be revoked at any time and that any Conditions attached to the Consent when granted may, subsequently, be removed or varied. I/We agree to indemnify the Council against any losses arising howsoever caused, as a consequence (either directly or indirectly) of the grant or use of the Consent including any losses caused by my employees or anyone else assisting with the business.

**Signature 1<sup>st</sup> Applicant.....Date.....**

**Signature 2<sup>nd</sup> Applicant.....Date.....**  
(where joint application is being made)

<b>CHECKLIST OF DOCUMENTS TO BE INCLUDED WITH THIS FORM</b>	
Please tick box if the document is enclosed or answer N/A if it is not applicable	
<b>Public Liability Insurance – minimum cover of £5 million</b>	<input type="checkbox"/>
<b>Plan</b> - must be at least scale 1:1250 and show the full extent of the pitch, the positioning of the Trading Unit etc together with a site map showing the location of the pitch. <b>N.B not required for one day Consent e.g. for street fair</b>	<input type="checkbox"/>
<b>A colour photograph of Trading Unit etc</b> <b>N.B not required for one day Consent e.g. for street fair</b>	<input type="checkbox"/>
 <b>A colour photograph of each Applicant</b> - For each photograph, the reverse must contain a declaration, endorsed as a true likeness of the applicant, by a solicitor/lawyer or notary, a person of standing in the community (e.g. vicar) or any individual with a professional qualification. <b>N.B not required for one day Consent e.g. for street fair</b>	<input type="checkbox"/> for 1 <sup>st</sup> applicant <input type="checkbox"/> for 2 <sup>nd</sup> applicant (if applicable)
<b>Written permission from landowner(s) enclosed or the event organizer where a one day consent only is required</b> Please state the name of the landowner(s)/event organizer opposite	<input type="checkbox"/>
<b>Consent Fee Enclosed</b> - The application will not be processed unless the required fee is enclosed and, where the payment is by cheque, then such cheque(s) must clear before the Consent will be issued unless the Council otherwise agree.  Cheques to be made payable to South Somerset District Council or Yeovil Town Council depending on the relevant application area (please see Appendix 1 of the Street Trading Policy for the relevant map).	<input type="checkbox"/>
<b>Instalment Option</b> – Direct Debit Mandate and first month's instalment enclosed <b>N.B for the Annual Discounted Rate only and at the Council's discretion</b>	<input type="checkbox"/>
<b>Equalities Form</b> – Please complete and return this form so that the Council can monitor the impact of its Street Trading Policy on equalities issues	<input type="checkbox"/>